

Daylesford Sunday Market Stallholder Information

The Daylesford Sunday Market operates every Sunday at the Daylesford Railway Station, 16-18 Raglan Street/ Midland Highway at the Castlemaine/Trentham end of town. Operating hours are from early morning setup (about 7.00 am) until early to mid-afternoon. Stallholders may not leave till after 1-30pm as no traffic is permitted in the main market between 8am and 1-30pm unless approved by management. The market closes at 3pm, gates shut at 4-30pm, an average market will see most stallholders packing up between 1-30pm and 2-30pm. Long weekend markets can go till 3-30pm. Do not exceed 5Kph when driving through the market.

There are two types of stallholder -

- **Regulars** - Stall holders who have their own allocated stall sites, usually in the front and middle section of the Main Market.
- **Casuals** - Stall holders who have no regular stall site allocation. If you are a new stall holder then you will need to book a stall in advance or join a queue of vehicles to get a stall.

Cost -

A pre-booked stall costs \$40 (\$75 for a double), if you are a regular, or if you queue, a stall costs \$35 (\$70 for a double). No site sharing (two or more separate operations on any one site) is permitted. A tax invoice / receipt will always be given as a record of payment. Site fees are collected mid to late morning. Regular stallholders can apply to pay a flat fee of \$130 per month.

3m x 3m Marquee only sites –

We now have 8 marquee only sites, these are 3.5 x 3.5 metres in size and are located at the SE end of the main market. The base cost of a marquee only site is \$30, \$35 booked. Some of these have already been taken up by regulars but most are available for weekly bookings, ask for a 3m x 3m site. Parking is nearby for these sites. Note – We do not supply the marquees, you must supply your own or enquire about our marquee hire. We have a limited number of 3m x 3m wall less marquees available for hire at \$20 per market.

Casual Site Allocation (The queue, If not booked) -

The queue starts at the main entrance to the paddock on the market side of Raglan street. Casuals who arrive for a stall and have not booked must join this queue and not just drive in unless there is no queue as everyone in the queue has been already placed. In this situation please find the market manager for a stall allocation. All stallholders must respect our neighbours and be very quiet (absolutely no blaring radios) while waiting in the queue, make too much noise and you will not get a site. Please note;

- Stall numbers are limited at 130, if the queue is long and you arrive at the end of it on a busy day then there is a chance that you will not get in (especially on a long weekend).

- No guarantees can be given to anyone without a Regular site or a booking. If you come by 6.30 am you will probably get in. However if you arrive on a long weekend at 7.00am, it is likely that the market will be full and you will be turned away.
- A second queue may exist at the East Street entrance, this is made up of booked stallholders who are waiting for the East Street paddock gate to open at 6-30am. Do not join this queue; the only queue to join when you arrive with no booking is on the market side of Raglan Street.
- Single site allocation is preferred with a double site the largest area available for allocation.
- If you arrive late (after 7-30 am), please find or call (0476527999) the Market Manager before setting up your stall, they will find the best spot for you. We may also have reached our stall limit and have no stalls available.

Size of Sites -

The average site in the Main Market varies from between 6 and 8 metres long and up to 3.5 metres wide. A car or small trailer can fit into this area with just enough display room for goods, if you have a larger set-up a car will not fit in the site and you will have to park in the public car park. A small marquee may not fit in as well as a car (often one corner of the marquee will have to be over your car). If you think you need more room, ask to be placed in the Paddock Area where sites are generally larger. The largest amount of site space allocated is a double site. We now have some 3.5 x 3.5 metre sites available.

Choice of Area -

The market is in two sections; Main Market and Paddock Area. There is space for a total of 120 stalls. Larger vehicles (trucks, large vans or tandem trailers) or stalls with large or heavy goods are better off in the Paddock Area where any purchases can be loaded directly into cars. Larger vehicles will not fit into most Main Market sites, if you have a larger vehicle please pre-book and state the size of your vehicle in your booking request.

- There are 15 available sites in the Paddock Area (more if Regulars are absent).
- There are 10 available normal sites in the Main Market (more if Regulars are absent).
- There are 4 available 3.5 x 3.5 metre gazebo only sites in the SE main market area (more if Regulars are absent).
- If waiting in the casuals queue, you will be asked for your preferred area; Main Market or Paddock Area. This determines where you will be sent. Queue placements commence at 6.50 am. All stallholders must respect our neighbours and be very quiet (absolutely no blaring radios) while waiting in the queue, make too much noise and you will not get a site.

Smoking -

The Main Market area is a smoke free zone, this includes vaping. Smoking is allowed in the paddock area as long as you are not within ten metres of a food stall. If you must smoke at your stall request a paddock site and bring an ashtray as a collection of cigarette butts at your site at the end of the day will see you fined or even banned from holding a stall again.

Insurance -

You are responsible for yourself, your products and your actions at the market. While we do not require stallholders to have insurance we strongly recommend getting it, especially if you run a higher risk operation such as selling food.

Tents and Marquees -

Please tell us initially if you intend to erect a tent or marquee as this may affect where you are placed. Not all sites are suitable for tents or marquees, especially if you need to drive securing pegs into the ground. We do not recommend that tents, marquees or large umbrellas be used on windy days. Always bring at least two weights as pegging is often not an option for the front poles of marquees. We do have a limited number of wall less 3m x 3m marquees available for hire at \$20 per market.

Powered Sites –

We now have some powered sites available. The minimum extra cost for a powered site is \$10, more will be charged if your operation uses a large amount of power. All stallholders using powered sites must comply with all regulations relating to electricity and all tagging of electrical goods must be up to date. In most cases a sturdy, outdoor approved, lead of at least 15 metres in length will be needed. There will be zero tolerance for unsafe electrical set-ups and all users of power at the market should have their own public liability insurance. We accept no responsibility for any injury or death that occurs from your use of our power at the market.

Cancelling Sites -

If you have booked a site or hold a regular site and are unable to attend the market please let us know. Send an SMS to 0476 527 999 or call and leave a clear message on the station landline, 5348 3503, informing of your absence by 12 midday Saturday prior to the market you are unable to attend. This gives you enough time to check weather forecasts and gives us enough time to fill the empty site. Cancellations made after this time will incur a \$10 fee payable when you next attend the market. If you do not cancel your site and don't turn up on the day you will be charged the full site fee when you next attend the market.

Produce Stalls –

We have very strict limitations on produce stalls. If you are a produce reseller do not bother coming to the market as you will be turned away. If your produce is grown by you outside of a 50km radius of the market then you will probably be turned away unless what you are selling does not grow in the Daylesford climate or is currently unavailable in the local area due to seasonal issues or if local farmers have not grown what you are selling. If you have produce that has been grown by you in Daylesford or within 50km's of Daylesford then please feel free come to the market and sell your goods. The Daylesford Sunday Market supports the local community and our farmers are no exception.

Restrictions -

- Packaged food (cakes, biscuits etc.) items are OK but you must comply with all health regulations regarding production, packaging and labelling.
- No new produce re-sellers, we have one produce re-seller that supplies some items that do not grow in our local climate or are out of season locally. If you are not a local farmer selling your own produce you will be turned away. If you have a small amount of produce to sell from your own local garden alongside your other wares for sale that is fine. Local farmers are encouraged to contact the market to book a stall selling their produce.
- No more take away food stalls (selling hot or cold take away ready to eat food or drink) will be permitted. There are four food vans and a coffee tent which all have the required health certification. We get one or two inquiries a month for new food sites which would not be viable

in addition to the Regulars. There is a waiting list for new take away food sites but there have been no changes for a long time.

- No live animals may be displayed (or sold) at the market, especially domestic pets like dogs and cats. No animals allowed (you may bring your dog on a leash, just don't try to sell it or give it away), even if "free to a good home".
- Due to inundation we are now limiting sock and candle stalls. If you sell socks or candles then please accept that your booking request will only be accepted if regulars are absent.
- No illegal goods may be sold.
- Some goods require a license or council approval to sell. Licenses must be displayed clearly for public viewing. All required documentation must be available for management perusal on request

Second-Hand Electrical Goods -

If you want to sell second-hand electrical items they all must be tagged as second-hand. If untested and untagged by a qualified person, Energy Safe Victoria requires the following statement be printed on a tag that is attached to each item for sale -

"ELECTRICITY SAFETY ACT 1998 SECOND-HAND - DANGER – DO NOT USE OR CONNECT TO SUPPLY - THIS ELECTRICAL EQUIPMENT MAY BE FAULTY AND SHOULD BE INSPECTED AND TESTED BY A COMPETENT PERSON IN ACCORDANCE WITH AS/NZS 3760 PRIOR TO USE"

If the item/items have been tested and tagged accordingly they must have the compliance tag attached as well as a tag stating that the item is second-hand.

Busking -

Busking is permitted and there is no charge for free entertainment provided unless goods are being sold as well. Buskers pick an area where they can fit in and may stay there for up to 45 minutes but then they must move to another area. Amplified music or sound is allowed but it must be no louder than the natural voice can carry. Other guidelines are;

- Hurling / juggling sticks or objects is not permitted in case of injury to persons nearby.
- If there is more than one busker in an area, a common sense separation is expected.
- You may be charged \$15 if you are selling from your busking spot. If you have a cd or two of your own music that is o.k. and you will not be charged, more elaborate setups will be charged.

Rubbish and Litter -

We only accept a small amount of waste and litter from stalls including some cardboard and packaging. We do **not** accept;

- Unsold or damaged goods (items you don't want to take home).
- Trade waste from your stall including bulk packaging / polystyrene boxes / waxed cardboard boxes / plastic storage tubs etc.
- Any domestic waste other than occasional litter (coffee cups and the like) from your day at the market.
- Cigarette butts littering a stallholder's site will not be tolerated and the stallholder concerned may face a fine (\$20) if excessive. Stallholders cannot smoke in the main market area.
- Cardboard boxes must be broken down into flat sheets and placed in the cage provided (behind the Ladies toilet block) together with any newspaper etc.

All stallholders are expected to leave their stall sites clean and tidy when they depart. People have been banned from holding a stall at the market due to excess rubbish irresponsibly dealt with. Anyone leaving excessive rubbish or cigarette butts on their site may be charged a \$20 fine when they next attend the market. The fine will be accompanied by photographic evidence.

Daylesford Weather -

Weather at Daylesford can be very different to Melbourne or even Ballarat. It can be raining in Melbourne, Ballan & Ballarat but fine in Daylesford, or vice versa. We recommend checking the Daylesford weather on news/weather sites before attending the market on questionable days, do not rely on the Melbourne or Ballarat report.

Drive safely -

On cold mornings, beware of black ice on the roads, especially in shaded sections under still, frosty conditions. Not all roads have black ice warning lights. Another traffic hazard is native wildlife on the roads, especially kangaroos in forested sections and wildlife corridors, please drive slower through these areas. Also slow down when coming to a crest or an unsighted bend. Stallholders hitting kangaroos is a far too common occurrence, please take care. The wildlife corridor signs become much more relevant at dawn and dusk, at these times always slow down considerably in these areas and drive more slowly outside of them.

The market has a 5kmh speed limit as it is a shared pathway area. No vehicle movement can take place in the market between 8-00am and 1-30pm. This is a strict rule as public safety is paramount. If you arrive after 8-00am (do not drive into the market) or have to leave earlier than 1-30pm please contact the market manager for permission.

Bushfire Information -

The Daylesford Sunday Market does operate on "Total Fire Ban" days in summer unless there is a "Code Red" fire danger warning issued for the Central Region.

No market will operate on "Code Red" fire danger days in the Central Region!

Daylesford is identified as a high fire danger town. Avoid this area on a "Code Red" day.

Telephone Information -

24 hour SMS ONLY! enquiry/booking line – 0476 527 999 (allow up to 48 hours for response, no correspondence will be sent from the market between Sunday 3pm and Wednesday afternoon). If you are unable to SMS call (03) 53483503 and leave a clear message with a repeated landline contact number, please note that messages left this way will only be checked on Wednesdays and Saturdays. Mobile phones will not be called and please don't request a phone call from the market, no voice mail ping-pong, SMS is how to communicate with the market.

How to Book

You can book a stall -

A booking fee of \$5 will be charged in addition to the base stall fee, payable on the day of market. Stallholders that come at least once a month will not be charged the booking fee. In order to make a booking please SMS your name, what you are selling, whether you will be using a tent or gazebo and the date of the market you wish to book for to 0476 527 999 (SMS ONLY NUMBER) at any time between Monday 9am and 5-30pm Saturday within 13 days of the market you wish to attend. Please note that this is an SMS only number, voice mail is not checked. The only time this number may be called is on Sunday between 8-30am and 3pm, stallholder bookings will not be taken during this time, please SMS to book. A SMS booking request will receive an SMS reply within 48 hours or by 6-30pm Saturday prior to market, this does not include Mondays or Tuesdays, no market correspondence occurs on these days.

Land Line Bookings -

If you are unable to SMS you may book by leaving a message on (03) 5348 3503, leave a clear message with your name, what you are selling, whether you will be using a tent or gazebo, a repeated landline contact number and the date of the market you wish to book for. Mobile numbers will not be called, if you own a mobile you will have to SMS. These messages are checked Wednesday and Saturday.

Note -

No bookings will be taken after 5-30pm Saturday prior to market. If you decide to come to market after this time you will have to join the casuals queue on Sunday morning. If you have booked a paddock stall the East Street gate will open at 6-30am, if you arrive before this time please join the East Street queue. If you book a stall please be at your site by 7-30am or have sent an SMS to the market mobile (0476527999-SMS ONLY NUMBER) to inform of lateness as unattended sites will be given away at 7-40am. If you queue you must be in the queue on the market side of the Raglan Street entrance to the paddock by 6-50am. Regular stallholders are required to notify management of any absence before 5-30pm Saturday (earlier notice is preferred) by calling the (03) 5348 3503 number and leaving a clear message or by SMS to 0476 527 999 so that their stall may be allocated to a Casual.

Regulars do hold the most desirable stalls in the market, if you are a casual please understand this and know that most booked stalls will be placed past the station. If you are selling bric a brac you will more than likely be placed in the paddock. If you want to smoke at your stall request a paddock site as there is no smoking in the main market area. Management reserves the right to move any stallholder at any time.

Advance Bookings –

We only take bookings within 13 days of the market you wish to attend.

Booking Confirmations –

The first booking confirmations will be sent on Wednesday evenings (sometimes Thursday mornings), do not expect confirmation before this time. Midweek confirmations will always be replied to within 48 hours of placing the booking and before 6-30pm Saturday. No SMS will be sent by the market between 6-30pm Saturday and Wednesday afternoon. SMS are responded to in batches, please be patient.

Cost -

A pre-booked stall costs \$40 (\$75 for a double), if you are a regular, or if you queue, a stall costs \$35 (\$70 for a double). No site sharing (two or more separate operations on any one site) is permitted. A tax invoice / receipt will always be given as a record of payment. Site fees are collected mid to late morning.

3m x 3m Marquee only sites –

We have 8 marquee only sites, these are 3.5 x 3.5 metres in size and are located at the SE end of the main market. The base cost of a marquee only site is \$30, \$35 booked. Some of these have already been taken up by regulars however most are available for weekly bookings, ask for a 3m x 3m site. Note – We do not supply the marquees, you must supply your own or enquire about our marquee hire. We have a limited number of wall less 3m x 3m marquees available for hire at \$20 per market.

Marquee and Trestle Hire –

We have a limited number of 1.8m trestle tables and wall less 3m x 3m marquees for hire. Trestle tables are \$5 each for the day and marquees are \$20 for the day. Please request a trestle or a marquee in your booking if you would like one for you market day and one or more will be held for you if available.

Paddock Bookings –

If you have booked a paddock site and arrive before 6-30am please join the queue at the East Street entrance, this gate is unlocked at 6-30am. Do not join this queue if you have not booked, it is for permanent stallholders and booked paddock stallholders only. All stallholders must respect our neighbours and be very quiet (absolutely no blaring radios) while waiting in the queue, make too much noise and you will not get a site.

What to Bring

Stallholders should bring the following items to the market as well as goods for sale -

- Trestle tables or racks as required. (A limited number of trestles are available for a \$5 hire fee each, there is a limit of three hired trestles per stallholder).
- Sufficient change (you will be often be paid with \$50 notes).
- Plastic covers / shelter material in case of rain.

- An ashtray if you smoke and will be in the paddock, smoking is not allowed in non-paddock stalls.
- At least your site fee in cash.
- Sunscreen and appropriate Sun cover / umbrella for clear days. Only about one third the market sites have any shade.
- Warm clothing as it can be quite cold in Daylesford at any time, especially in the morning.
- A warm smile, happy stallholders sell more.
- If a windy day is forecast please bring wind protection for your stall, include heavier weights for marquees.
- If you are bringing a marquee always expect to use at least two adequate weights, pegging is either not an option or is very difficult in some sites.

This information is issued on behalf of the Daylesford Spa Country Railway, owner and operator of the Daylesford Sunday Market (ABN 76 223 529 785).